

## EAST HERTFORDSHIRE DISTRICT COUNCIL

NOTICE IS HEREBY GIVEN that a meeting of East Hertfordshire District Council will be held in the Council Chamber, Wallfields, Hertford on Wednesday 12th December, 2012 at 7.00 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

Dated this 29th day of November 2012

Jeff Hughes  
Head of Democratic and  
Legal Support Services

*Note: Prayers will be said before the meeting commences. Those Members who do not wish to participate will be invited to enter the Chamber at their conclusion*

### **AGENDA**

1. Chairman's Announcements

*To receive any announcements.*

2. Minutes (Pages 7 - 16)

*To approve as a correct record and authorise the Chairman to sign the Minutes of the Council meeting held on 26 September 2012.*

3. Declarations of Disclosable Pecuniary Interests

*To receive any Members' declarations of Disclosable Pecuniary Interests.*

4. Petitions

*To receive any petitions.*

5. Public Questions

*To receive any public questions.*

6. Members' questions

*To receive any Members' questions.*

7. Executive Report - 6 November 2012 (Pages 17 - 22)

*To receive a report from the Leader of the Council.*

8. Executive Report - 4 December 2012

*To receive a report from the Leader of the Council (to follow)*

9. Development Control Committee: Minutes - 25 September 2012 (Pages 23 - 34)

*Chairman: Councillor S Rutland-Barsby*

10. Development Control Committee: Minutes - 10 October 2012 (Pages 35 - 54)

*Chairman: Councillor S Rutland-Barsby*

11. Human Resources Committee: Minutes - 17 October 2012 (Pages 55 - 62)

*Chairman: Councillor C Woodward*

12. Licensing Committee: Minutes - 1 November 2012 (Pages 63 - 68)

*Chairman: Councillor Mrs R Cheswright*

*To consider recommendations on the matter below:*

(A) Gambling Act 2005: Statement of Licensing Principles: Response to Public Consultation

*Minute 373 refers.*

13. Development Control Committee: Minutes - 7 November 2012 (Pages 69 - 96)

*Chairman: Councillor S Rutland-Barsby*

14. Environment Scrutiny Committee: Minutes - 13 November 2012 (Pages 97 - 106)

*Chairman: Councillor D Abbott*

15. Community Scrutiny Committee: Minutes - 20 November 2012 (Pages 107 - 118)

*Chairman: Councillor G McAndrew*

16. Audit Committee: Minutes - 21 November 2012 (Pages 119 - 128)

*Chairman: Councillor J Ranger*

17. Corporate Business Scrutiny Committee: Minutes - 27 November 2012

*Chairman: Councillor D Andrews*  
*To follow*

18. Development Control Committee: Minutes - 5 December 2012

*Chairman: Councillor S Rutland-Barsby*  
*To follow*

19. Motions on Notice

*To receive any motions on notice.*

## DISCLOSABLE PECUNIARY INTERESTS

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
  - must not participate in any discussion of the matter at the meeting;
  - must not participate in any vote taken on the matter at the meeting;
  - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
  - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
  - must leave the room while any discussion or voting takes place.
  
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
  
3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.

4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)